

Paul Johnson Property Consultants
4 Ironmonger Street, Stamford, Lincs, PE9 1QU
Tel: 01780 482121



TENANCY APPLICATION FORM

A separate form must be completed for each person wishing to occupy the property
This form must be accompanied by a Bank status enquiry form and the application fee.

All applications for tenancy are subject to satisfactory references being received and
Landlord's approval. The Landlord reserves the right to refuse any application received.

Application Fee: £125.00incl of vat for single application £150.00incl of vat for 2 or
more applicants (**Non returnable**)

Property Address:		L0
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Tenants Details:

Name:	
Date of Birth:	
Address:	
Home Tel No	
Work Tel No	
Mobile No	
Previous Address If at current address less than 6 month	
	Post Code:

Children

Name		Age	
Name		Age	
Name		Age	
Name		Age	

Pets

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Employment Details

Employers Name	
Address	
	Post Code:
Tel No:	
Contact Name:	
Position Held	
Commencement Date	
Salary (copies of last 2 pay slips)	

Other Income

Please provide details of any other income, pensions, child maintenance, etc:

Source		Amount		Paid (Weekly, monthly, annually)	
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Outgoings

Please provide details of any regular commitments

Mortgage Payment

Name of Building Society	
Amount Paid	
Payment made (Weekly, monthly, annually)	

Personal Loan

Name of Provider	
Amount Paid	
Payment made (Weekly, monthly, annually)	

Child Maintenance

Amount Paid	
Payment made (Weekly, monthly, annually)	

Any other Commitments

Please enter full details

REFERENCES:

Personal Reference

Name:	
Address:	
Tel No:	
Status (landlord, friend, etc)	

Guarantor (If applicable)

Please note if a guarantor is required a Bank Status Enquiry form must be completed by the guarantor. Guarantors must be made aware that they are responsible for the rent should the applicant fail to pay their rent on time. Guarantors will be required to sign the tenancy agreement to this effect.

Name:	
Address:	
Tel No:	
Relationship to applicant	

Personal Statement

Have you:	Yes	No
1. Ever been convicted of, or charged with but yet tried for, any criminal offence other than motoring offences?	<input type="checkbox"/>	<input type="checkbox"/>
2. Ever been declared bankrupt or been the subject of bankruptcy proceedings?	<input type="checkbox"/>	<input type="checkbox"/>

If yes please provide full details on separate sheet and copies of any correspondence showing that the matter has been resolved, i.e. certificate of satisfaction, etc.

Declaration

I declare that to the best of my knowledge and belief the statements made above are true and complete and if any of these statement are in the writing of another person, he or she acted as my agent for this purpose.

I consent to Paul Johnson Property Consultants taking up references and enquiries about my financial status for the purpose of the proposed tenancy.

Signed: Dated:

For office use only:

Form of identification (2): (Passport, Driving Licence, Utility Bill)

Type	Date Seen/Copy taken

Signature verification: (Bank card, credit card, etc)

Type	Date seen

References

Type	Date Applied for	Date Received
Landlords/Personal		
Bank Status Enquiry		
Employers		
Guarantors Status Enquiry		

Tenants Fee

Invoice No		Date Paid	
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Tenancy Details

Proposed Commencement Date	Deposit Received (Amount & Date)	Rent Received (Date Amount Cash/Cheque)	Inventory Returned Date
Gas Safety Cert Requested	Gas Safety Check Done (Date)	Certificate Received	

Copy pay slips received Yes/No